



Ham Dingle Primary School

The best in everyone™

Part of United Learning

Spring 2022 Continuity of Learning Plan



Contingency planning for continuity of learning due to COVID 19 outbreaks

Ham Dingle has identified and planned for two possible scenarios which may cause disruption to pupils' education due to outbreaks of Covid-19. In these circumstances, the school is able to offer immediate remote education to individuals and groups. Preparations have been made by way of a contingency plan so that learning can continue, and the community can remain safe.

Scenario One – Individual required to self-isolate: 7 days absence

If an individual is required to self-isolate due to themselves testing positive for Covid-19 but are well enough to learn from home, they will access **the live streaming of lessons** from their classroom via their school Office 365 account. The link will be emailed to the first parent on the contact list for that child or sent via Dojo.

Where parental support maybe limited due to illness, the minimum expectation is that the child will access the live teaching for reading, writing and maths.

Pupils working from home will be provided with a stationery and resource pack to support their learning if needed.

Pupils will record their learning in an exercise book. The Home Learning email is operating as well as Dojo and both provide an opportunity for pupils and parents to ask questions as well as receive feedback from staff.

Where a child does not have access to a computer, laptop or tablet, school will provide them with a Chromebook for the duration of their absence.

The teacher will make phone calls to the child during the period of absence.

The timetable of remote learning will mirror that being followed by the child's peers in school:

	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	
Yrs 1-6	Reading	Writing	Maths	Non-core subject	Non-core subject	Story	
	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	
Reception	Phonics	Writing	Maths	Topic	Topic	Physical development	Story

In the event that the Class Teacher has tested positive and is too ill to live stream, the school will implement the 'Teacher Absence Contingency Plan'

Scenario two– Local Lockdown

If school is made aware of a **local outbreak**, there are several positive cases within the school or a lack of staffing means that the school cannot operate, the PHE health protection team, United Learning or the local authority may advise the school to close for a specified time.

All learning will move online and pupils will access this via their Office 365 accounts. All learning will be delivered live.

Pupils will record their learning in an exercise book. Lessons will start with recall, followed by direct instruction, then independent practise and then checks for understanding (via Forms). This will ensure curriculum coverage and content remains consistent.

The Home Learning email is operating as well as Dojo and both provide an opportunity for pupils and parents to ask questions as well as receive feedback from staff.

Where pupils do not have the resources to access the internet, school will distribute Chromebooks and dongles to families and individuals.

The principles for delivery, for all scenarios, will be as follows:

- Children will have a consistent weekly timetable, covering a range of subjects
- Learning will be sequenced as per our current curriculum model
- To prevent lost learning, all lessons will be live streamed to and include high quality direct instruction and regular checks on understanding
- Independent practice will be recorded in the pupil's 'Home Learning Log'. On return to school this will be required to be submitted to the Class Teacher.
- Lessons will be of the equivalent length of a normal school day.
- Bespoke Sways will be produced for children who have special educational needs.
- A register will be taken for attendance at live streamed lessons and phone calls will be made to follow up those not attending regularly.

Remote Learning Timetables

	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	
Reception	Phonics	Writing	Maths	Topic	Topic	Physical development	Story

	Session 1	Session 2	Session 3	Session 4	Session 5	Session 6	
Yrs 1-6	Reading	Writing	Maths	Class family	Non-core subject	Non-core subject	Story

Ham Dingle Teacher Absence – Contingency Plan

This solutions-based document is in addition to our school’s contingency plan, which predominately focuses on learning for pupils who are required to isolate. This is the school’s response to class teacher COVID-19 related absence and outlines what the school is going to do to ensure face-to-face education for all pupils.

Scenario - Class teacher/s isolating.

In-School Face-To-Face Solutions

Option 1	If the teacher is well enough, they will live stream from home. Class will be supervised by in-school cover. In-school cover to mark books and provide timely intervention and check for understanding during pupil independent practise. If any pupils are isolating – teacher to organise link to be sent to them and teacher to support them and check for understanding during pupil independent practise.
Option 2	If the teacher not well enough to live stream, the school’s HLTA will teach the class. If any pupils are isolating – HLTA to seek support from senior leaders or phase leader to organise link to be sent to them. HLTA to mark books/whole class marking with pupils where possible
Option 3	If HLTA not available, where we have additional teaching students – they are to remain with their class and the class teacher will go and teach the class without a teacher. Senior leaders to ensure that all isolating pupils have received the link Covering class teacher to mark the books
Option 4	If all the above unable to happen – non-class based senior leader to cover the class Senior leaders to ensure that all isolating pupils have received the link Covering class teacher to mark the books
Option 5	If all of the above unable to happen – year group teacher from cluster school to live stream the lesson they are teaching. TA to supervise the class
Option 6	If all of the above unable to happen – contact local supply agency
Option 7	If all of the above unable to happen, combine classes where logistically possible.

Remote Home Learning Options

Option 8	If the class teacher is well enough to live stream but there is no additional capacity in school to supervise pupils, they will be taught remotely at home by their class teacher.
Option 9	If the class teacher is not well enough to live stream and there is no additional capacity to teach or supervise the pupils on site, pupils will be taught remotely at home by the other year group class teacher, who will live stream to the neighbouring class whilst teaching their own class.