



### 1. ROLE TITLE

**School:** Ham Dingle Primary School

**Reports to:** Site Manager / School Business Manager

**Job Title:** Cleaner

**Date:** 20<sup>th</sup> January 2023

### 2. PURPOSE OF ROLE

To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.

### 3. RESPONSIBILITIES

Key duties:

1. Undertake cleaning of allocated areas in line with specified standards and as directed
2. Operate / use domestic and industrial cleaning equipment and materials, following appropriate training
3. Store allocated equipment and materials safely and securely
4. Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report serious hazards to line manager immediately
5. Collect and dispose of waste
6. Refill and replace soap, towels and other materials

Any other duties required, commensurate with the responsibility and level of this post.

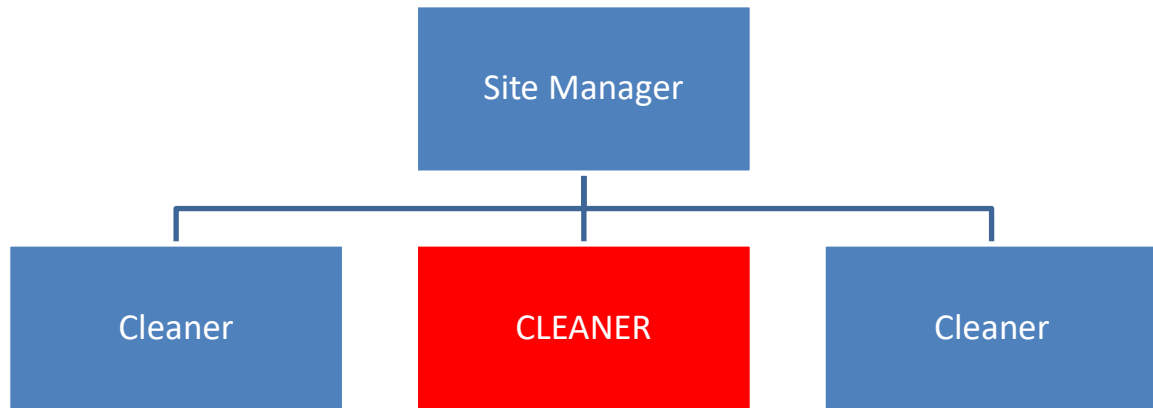
Individuals in this role may also undertake some or all of the following:

1. Undertake specialised cleaning programmes during school closures or other designated periods.
2. Any other duties as required, commensurate with the responsibility and level of this post.





**4. ORGANISATION CHART (PLEASE AMEND FOR YOUR SCHOOL)**



**5. INDICATIVE KNOWLEDGE, SKILLS AND EXPERIENCE**

- Knowledge / skills equivalent to current national qualification.
- Cleaning skills and experience.

